

335 Geronimo  
Quitman, Texas 75783

Phone: 903-878-7051  
E-mail: [hvclubhouse@hvfpoa.com](mailto:hvclubhouse@hvfpoa.com)  
Website: [holidayvillagefork.com](http://holidayvillagefork.com)



## Billing and Invoice Changes for 2023

As we move forward in to the new year the finance office is trying to streamline the billing process save the Association money on mailing and processing. Part of this process involves efforts to go paperless and provide statements and receipts by email.

Paperless billing will require us to have your permission to use your email for billing and invoices. Going paperless also means if you require a paper document we can furnish one, but beginning February 1, 2023 you will be assessed a \$1.00 charge for the processing and handling of the paper invoice.

Also with the new year we are working with a new credit card processing service company. The new credit card processing will include a 4% processing fee that the credit card processor will add to each transaction. If you pay by credit card or debit card there will be a 4% charge automatically added to your card charge. This is handled by the card service company and will not appear on your invoice from HV of Fork.

Our current collections policy provides for the addition of a late fee when payment is not received by the 15th of the month. Invoices are out by the 1st and due and payable by the 15th. If your payment is not received by the 15th there will be a \$12.50 late fee added.

If you have not furnished your current email address to the business office or you wish to add an additional email address please contact the business office.

Finance Office

903-878-7051